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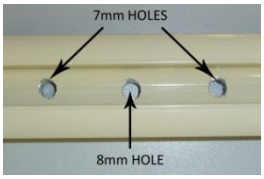
# ***ZIPTRAK® LOCK RELEASE MECHANISM WITH REVERSE HANDLE ASSEMBLY INSTRCUTIONS***

## ***Fabricators:***

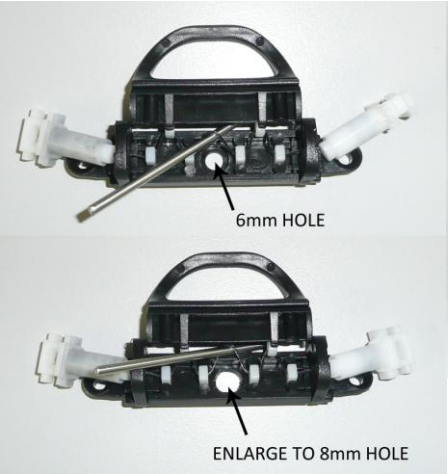
1. Determine the handle position and mark it on the bottom rail. The handle can be mounted almost anywhere along the bottom rail.

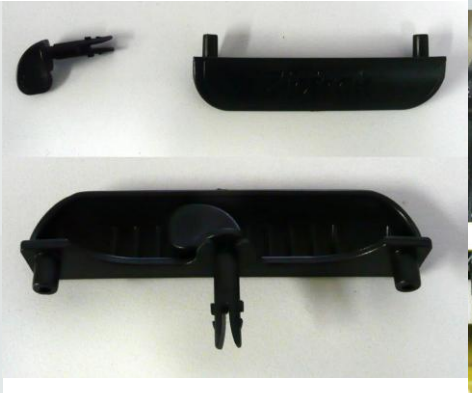
2. Slide the handle mount into the recess in the bottom rail starting from the end, and align the centre handle mount mark with the mark you did in step number 1.
3. Drill two 4mm leading holes through the holes in the handle mount, all the way through to the other side of the bottom rail.

4. Pull out the stainless steel hinge pin from the handle mount, and lift the handle to expose the handle mount centre hole.
5. Mark the bottom rail in the centre of the handle mount centre hole, slide the handle mount sideway, and drill 4mm leading hole in your mark all the way to the other side of the bottom rail.
6. Drill the centre hole using 8mm drill bit, and clean burrs around the hole using a bigger drill bit.




7. Drill the other two holes (handle mounting holes) using 7mm drill bit, and clean burrs around the holes using a bigger drill bit.
8. Using the stainless steel hinge pin, hold the Ziptrak lock cord away from the centre hole, drill the handle mount centre hole (plastic part) using 8mm drill bit, and clean burrs around the hole using a bigger drill bit.
9. Slide the handle mount back to its position, ensuring the three holes in the handle mount are aligned with the holes in the bottom rail.
10. Clip the reverse handle on the lever's shaft.
11. Push the reverse handle and lever's shaft through the three holes at the back of the bottom rail, ensuring that the Ziptrak lock cord sits inside the lever's shaft slot.
12. Fix both handles through the outer (7mm) holes, using the counter sunk stainless steel screws supplied.
13. Secure the Ziptrak lock cord inside the lever's shaft slot using the plastic bush supplied, the plastic bush has a keyway which will fit the shaft in one direction only. Due to limited access use a screw driver or long nose pliers to clip the bush on the shaft.
14. Push the stainless steel hinge pin back into place.



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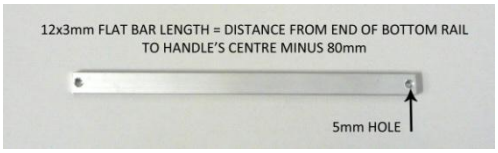
# ***ZIPTRAK® LOCK RELEASE MECHANISM WITH REVERSE HANDLE ASSEMBLY INSTRCUTIONS (CONT.)***

15. Cut two 12x3mm anodised aluminium flat bars, the length of the flat bars needs to be the length from each end of the bottom rail to the mark that you did in step number 1, minus 80mm.




16. Drill 5mm hole at each end of the flat bars, the centre of these holes needs to be in the centre of the 12mm face of the flat bar, and 4mm from the end of it. Clean any burrs around these holes end the cut edges of the flat bars.
17. Clip on the flat bar end plastic bracket on each end of the flat bars.
18. Locate the flat bars in the bottom rail recess, and fit the cord button on each side of the handle mount onto the flat bar end brackets, ensuring the cord button corners cut out is facing up, towards the outside of the bottom rail recess.

19. Check that the flat bar end bracket is flush with the end of the bottom rail when the lock's cord is fully stretched.
20. Clip on the flat bar holders to prevent noise and rattling, it is recommended to have one holder every 800mm of flat bar.
21. Clip on the handle mount covers on each side of the handle mount.

## ***Installers:***

22. Open the cover on each side of the centre handle, using flat screw driver.
23. Lift the cord buttons from the flat bar end brackets, and slide the flat bars out of the bottom rail about 50mm.
24. Insert the flat bar end brackets between the bottom bar guide bodys and the locking tongues. Push in the bottom bar guides and flat bars on each end of the bottom rail, and fix the bottom bar guides with #7x20 pan head gold zinc screws supplied.
25. Lower the blinds all the way to the bottom, position the mechanical stoppers on the face of the Ziptrak® bracket channel, and fix with two self drilling screws supplied. Make sure that the stopper covers the latch by at least 5mm, and that there is hairline clearance between the bottom bar guide and the mechanical stop when it moves.